Guildford Borough Council

Planning Contributions
Supplementary Planning Document (SPD)
Update 2016

Initial Consultation Statement

September 2016

Prepared in accordance with Regulations 12 of the Town and Country Planning (Local Development) (England) Regulations 2012
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1. Introduction

1.1 We have prepared this initial consultation statement in accordance with Regulation 12 of the Town and Country Planning (Local Development) (England) Regulations 2012. All references to “regulation(s)” in this document are to the Town and Country Planning (Local Planning) (England) Regulations 2012 (SI No 767, 2012), unless otherwise stated.

1.2 Regulation 12(a) requires that before we adopt a Supplementary Planning Document (SPD), including a revision of a SPD we must prepare a statement setting out:

- the persons whom the authority consulted when preparing the SPD;
- a summary of the main issues raised by those persons; and
- how those issues have been addressed in the SPD.

2. Preparing the SPD Update

2.1 In preparing the updated Planning Contributions SPD, we involved, and sought views on early drafts from the organisations and individuals listed in Table 1. The main issues they raised are included in the table below.

<table>
<thead>
<tr>
<th>Who we consulted</th>
<th>Their response</th>
</tr>
</thead>
<tbody>
<tr>
<td>GBC Housing Services</td>
<td>Reviewed draft section on affordable housing and suggested improvements</td>
</tr>
<tr>
<td>GBC Waste collection services</td>
<td>Provided an updated draft chapter</td>
</tr>
<tr>
<td>GBC Head of Development Management</td>
<td>Provided comments on draft of SPD</td>
</tr>
<tr>
<td>GBC Policy and Partnerships Officer</td>
<td>Provided wording on Corporate Plan</td>
</tr>
<tr>
<td>GBC Arts Officer</td>
<td>Provided suggested wording and examples</td>
</tr>
<tr>
<td>GBC Conservation and Design Manager</td>
<td>Reviewed draft chapter on public realm</td>
</tr>
<tr>
<td>SCC Spatial Planning Team</td>
<td>Reviewed original 2011 SPD and suggested some changes</td>
</tr>
</tbody>
</table>

2.2 We have screened the draft SPD update to consider whether a full Strategic Environmental Assessment (SEA), Habitats Directive Assessment (HRA), and / or Equalities Statement are needed under the relevant legislation. We will consult the three “environmental bodies”, Natural England, Heritage England and the Environment Agency in confirming the SEA and HRA screening opinions.

2.3 On adoption, the SPD will supersede the existing Planning Contributions SPD, March 2011, which we will withdraw in accordance with the relevant Regulations.
3. **Formal consultation on the draft SPD**

3.1 We will hold a four-week consultation between 19 September 2016 (midday) to 17 October (11.59pm). We will advise those local residents, businesses, residents and amenity groups, and other members of the public and relevant organisations whose details we hold on our [Get Involved website](#) of the consultation by email or letter, depending on the contact information they have supplied. This includes the many organisations that the Regulations classify as “specific consultees”, including Natural England, the Environment Agency and Heritage England with particular regard to the draft Strategic Environmental Assessment and Habitats Regulations Appraisal screening.

3.2 We will also publicise the consultation on our website, and will make the consultation and supporting documents available in the borough’s four libraries and in the main Council office at Millmead. These arrangements will be in accordance with our [Community Involvement in Planning](#), June 2013.

3.3 Following the consultation, we will consider the comments received and make any required amendments needed arising from these, together with any other relevant amendments before presenting the SPD for formal adoption by the Council’s Executive on 29 November 2016.